

Third Party Fundraising Donation Tracker



Event/initiative name: _____

Contact name: _____

Event date(s): _____

- > Please print legibly. To receive a tax receipt, all contact information, including postal code, must be filled out. Tax receipts are issued upon request to eligible donors for donations of \$20 or more.
- > Collect donations in advance. All money must accompany form.
- > Please make cheques payable to *Power To Be*.
- > Please arrange to have all forms, cash and cheques delivered to your local *Power To Be* office or representative.
- > *Power To Be* is happy to collect credit card donations over the phone. Please ensure your contact information is clearly recorded below.
- > *Power To Be* will not share contact information.

| Personal (P) or Business (B)? | Full Name (and Business Name if Applicable) | Address, City & Postal Code | Phone | Email | \$ Amount | Cash or Cheque? | Request Receipt? |
|-------------------------------|---|---|----------------|---------------------------|-----------|-----------------|------------------|
| B | Diane Fresco The Great Company | 123 First Street, Victoria, B.C. A1B 2C3 | (123) 456-7899 | diane@thegreatcompany.com | \$100 | Cash | Yes |
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